

18 February 2019

Student ID: 12114813

[REDACTED]
Kathmandu Infosys Educational Consultancy Pvt. Ltd. (KIEC)- Head Office
1259 Dillibazar Rd.
Kathmandu
NEPAL

Dear Laxmi

Congratulations! CQUniversity is pleased to provide a Conditional Letter of Offer to you. CQUniversity is ranked in the top 2% of universities worldwide. In just under 20 years, CQUniversity is emerging as one of Australia's truly great universities. Our ranking in the Times Higher Education - World University Rankings reflects our commitment to an international approach to research, teaching and learning, and providing the best student experience. Our graduates are highly regarded by employers everywhere and constitute a powerful network of success around the globe.

CONDITIONAL OFFER DETAILS

Master of Professional Accounting - CC57

Course duration:	2 years
Estimated Recognition of Prior Learning (RPL)	0 credit points
Estimated total term/study periods to complete:	4 Compulsory Study Periods of 14 weeks duration each
Campus:	Sydney
CRICOS Number:	084507M
Attendance:	Full-time (Internal Mode of Study)
Orientation:	8 July 2019 (tentative date) - Attendance is compulsory
Commencement date:	15 July 2019
Estimated completion date:	9 July 2021

Estimated fee per term/compulsory study period:	AU\$14190.00
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ESTIMATED TOTAL FEES

Master of Professional Accounting	AU\$56760.00
Overseas Student Health Cover	AU\$6998.00
Estimated Total Fee	AU\$63758.00

Note: The quoted tuition fees are estimates based on a standard full-time study load and are subject to change. Your tuition fees will increase annually throughout the duration of your course. Any variation to the course deposit fee and the tuition fee per term/study period will need to be paid in full by census date of your first term. Your Overseas Student Health Cover fee is subject to change on an annual basis. The University's current OSHC provider is Allianz Global Assistance and the current schedule can be accessed through the following link:

<https://www.oshcallianzassistance.com.au/policyDocument.aspx>

This offer is subject to the conditions and requirements (if any) listed below. Please note that the conditions outlined in this Letter of Offer must be met prior to issuance of your Confirmation of Enrolment (COE) unless the condition relates to a course being undertaken through CQUniversity or an approved packaged partner.

- It is a condition of this offer that the attached Admissions Statement of Purpose is completed to support your intention to further your education in Australia. Please ensure your responses are in your own words and have addressed all questions thoroughly.

- This offer is conditional on the outcome of a financial assessment which will take place following acceptance of your offer, and prior to payment of fees and the issuance of a Confirmation of Enrolment (COE).
- Please provide certified evidence of meeting CQUniversity's minimum English Language proficiency requirements for this course of a minimum Academic IELTS Overall score of 6.0 (with no individual band score of less than 5.5); OR TOEFL Internet based test with a minimum overall score of 75 (with no score less than 17); OR Pearson Test of English Academic (PTE Academic) with a minimum overall score of 54 (with no score less than 46); OR Cambridge English (Advanced CAE or Proficiency CPE) with a minimum overall test score of 169 (with no individual band score of less than 154).

[Please refer to our English requirements for a comprehensive listing.](#)

Scholarship Information

Congratulations, your application for a CQUniversity International Student Scholarship has been successful!

Subject to you remaining enrolled in full time study in the course listed on this Letter of Offer, this scholarship entitles you to a 20% reduction on your tuition charges (reflected in the estimated tuition fees included in this offer), at a minimum for the first year of your studies and potentially the duration of your studies.

The International Student Scholarship will remain in force if all tuition and additional fees/costs are paid in full each term in accordance with CQUniversity policy. If you do not pay all fees applicable to your studies each term, or have a MAP 3 condition placed on your enrolment or your enrolment is canceled, or you fail to comply with the conditions of your student visa, your scholarship will be withdrawn. If you cancel your studies at CQUniversity prior to completion of your studies as the Letter of Offer, and/or transfer to a different Education provider, you may be liable to repay the International Student Scholarship fees for each term that has been completed. If your offer of admission to CQUniversity lapses or you request a deferment of commencement term, the award of the International Student Scholarship will also lapse and a new application will need to be submitted.

The Scholarship is not redeemable for cash and it can be withdrawn with 10 days written notice should you breach any of the terms and conditions. If you are advised that CQUniversity is withdrawing this scholarship, you have 10 days to appeal the decision.

Please note: The International Student Scholarship's Terms and Conditions may be changed at any time and if this occurs the University will provide 20 working days written notice to all current Scholarship recipients. For any queries relating to the terms and conditions of this scholarship, please contact the Student Experience team at your campus.

Overseas Student Health Cover (OSHC)

If you are applying to study as a student visa holder, the Australian Department of Home Affairs requires that you have Overseas Student Health Cover (OSHC) for the entire duration of your student visa. This means that the OSHC insurance must commence from approximately one month (4 weeks) prior to commencement of term and must be in effect until you leave Australia or move to a non-student visa subclass. CQUniversity's preferred OSHC provider is Allianz Global Assistance and you are provided with an Essentials Policy. The OSHC amount included in your offer is estimated on your expected visa duration. You will be required to finalise payment of any variation to this amount when you arrive on campus to enrol. If you plan to arrive prior to the start of your OSHC cover, you must immediately contact your health insurance provider to request that the cover starts earlier. This may mean that there are additional costs. If you intend to study on another temporary resident visa subclass (not student visa), please ensure you have adequate health insurance that meets the conditions applicable to your visa. Please note: Allianz Global Assistance OSHC schedule fees are subject to change. Policy details can be found at

<https://allianzassistancehealth.com.au/en/student-visa-oshc/cover/>

Tuition Fees

Fees are determined by CQUniversity annually and are subject to change. The fees that are payable in future years will be those that have been approved for that calendar year and may be different to those listed in your offer letter. Your offer letter lists the indicative annual fee (for two academic terms) and the deposit fee payable when you accept your offer. Commencing students who enrol from 2017 will be charged the relevant tuition fees as per the approved schedule for that year, and fees may increase each year. Units from a different discipline area will attract tuition fees at the applicable rate: this may increase/decrease your annual tuition fees. The other non-tuition fees applicable for the course are outlined in the CQUniversity Handbook at <https://handbook.cqu.edu.au/programs>. ** Please note that the fees mentioned in the acceptance table are the minimum standard deposit payable and are an indicative figure that is required to obtain the Confirmation of Enrolment (COE). Students will still need to meet the Genuine Temporary Entrant (GTE) criterion which includes the Financial Assessment prior to finalisation of Acceptance of Offer.

Credit Assessment Disclaimer

To gain an estimate of the credit you may be eligible to receive towards a CQUniversity qualification, please use the credit calculator found at

<http://mycredit.cqu.edu.au>

Please note that the credit calculator is a guide only. Additionally, any credit assessment advised in this offer is a provisional assessment only. The number of credits awarded are subject to change as they may vary due to course structure and course changes, successful completion and various other external factors. All credits will be re-assessed at the point of enrolment in the student's first term of study. For more information on timelines and the CQUniversity Credit Policy, Principles and Procedures please visit

<http://cqu.edu.au/credittransfer>

Pre-screening

All offers of a place at CQUniversity may be subject to screening to determine if the Department of Home Affairs' Genuine Temporary Entrant (GTE) and Genuine Student (GS) criterion are satisfied prior to the issuance of a Confirmation of Enrolment (for students applying for a Student Visa). Personal information relating to applications to undertake study with CQUniversity may be provided to the Department of Home Affairs. Further information on the GTE and GS criterion can be located on the Department of Home Affairs (DHA) website at:

<https://www.homeaffairs.gov.au/trav/stud>

Student Support Services

As a student of CQUniversity we offer a variety of support services to assist you to develop the personal resilience and skills needed to achieve both your academic and personal goals. These services range from personal and careers counselling, mentoring, cultural support and accessibility support services for those students with a disability or medical condition. For more information visit

www.cqu.edu.au/support

Course Requirements

CQUniversity is committed to supporting the right of all people to pursue their studies. To successfully complete your studies, you may be required to demonstrate that you can meet the course requirements associated with your course. For more information, and to allow you to make an informed decision about your capacity to meet these course requirements, please review the 'course requirements' tab for your course in the Student Handbook. If relevant to your course, information on student placements and work integrated learning can also be found in the Student Handbook.

It is a requirement of enrolment that students have access to the CQUniversity website. Students may be required to undertake various components of study in their course both on and off-campus using email and the Internet. Students must have access to a computer with relevant software and an internet connection with sufficient data connection to access online student resources which may include but not be limited to email, internet, video streaming and electronic assessment submission. As part of your studies you may also be required to access or purchase equipment that may include, but not be limited to: specialised technology, calculators, hardware and software, scientific equipment and uniforms. Information on these other requirements can be found under the relevant course and unit entry in the Student Handbook. For more information visit:

<http://handbook.cqu.edu.au>

Orientation

Orientation and Orientation Online are a valuable introduction to life as a CQUniversity student. In fact, past students have said that Orientation was the most valuable thing that they did to prepare for study. Students starting their study should attend an on campus Orientation and complete Orientation Online. We encourage you to take full advantage of the lessons, videos and online workshops in the lead up to start of term! For more information visit:

<http://cqu.edu.au/orientation>

Pre-Enrolment

CQUniversity will enrol all accepted students into their first four units of study following acceptance of their Letter of Offer and issuance of an Australian student visa grant (if applicable). A study planner will be provided to each student along with details on how to access CQUniversity's course information. Each student must visit their campus to finalise their enrolment once they have arrived in Australia and generate your timetable. If a student does not check in with the Student Experience team their enrolment may be cancelled.

Communication

Email is the official means of communication within CQUniversity. Once you have accepted your offer, you will be given an official CQUniversity student email account. The University recommends that students check their CQUniversity Mail account once a week at a minimum as certain communications may be time-critical. The CQUniversity Student Email Principles may be found at:

<http://policy.cqu.edu.au>

Our Policies

As a CQUniversity student you must adhere to all applicable policies, procedures and principles of the University. For key policies relating to students, please select the 'Student' category within the Policy website or search for policies using key words to search titles or content of a policy. For more information visit

<http://policy.cqu.edu.au>

Acceptance of Offer

To accept your offer to the University and to be eligible to receive a Confirmation of Enrolment (CoE) (if applicable) you will need to log in to the CQUniversity International Applications Online portal, accept your offer and pay the relevant tuition fees and OSHC fees. If you have applied using one of CQUniversity's registered Education Agents, please contact your agent to complete the acceptance process. You will need to notify your Education Agent in writing that you would like to accept your offer at CQUniversity. If you have any queries you can contact the International Admissions team at:

international-admissions@cqu.edu.au

You may be contacted for a pre-departure interview and/or requested to provide evidence of financial capacity with sufficient evidence of your funding arrangements whilst in Australia prior to your Confirmation of Enrolment being issued. If you are applying for a Student Visa, CQUniversity will only issue a Confirmation of Enrolment to you after payment of the required fees and once your personal circumstances have been assessed and verified.

The deposit must be paid only after you have met all the other conditions stipulated in this Letter of Offer. You must

not apply for a student visa until you have received a Confirmation of Enrolment from CQUniversity.

Acceptance Fee

Course Deposit Fee	AUD\$14190.00
Additional Fee	AUD\$0.00
Overseas Student Health Cover	AUD\$6998.00
Less Scholarship for first study period	AUD\$2838
Total Amount Payable to Accept Offer:	AUD\$18350.00

We encourage you to explore the CQUniversity website at: www.cqu.edu.au/international to discover more about studying at our many campuses, information on minimum living expenses, accommodation options, student support services and some profiles of a few of our graduates. If you require any further assistance please do not hesitate to contact the International Admissions office, quoting your student reference number.

We look forward to having you study with CQUniversity and once again offer our congratulations on your successful application.

Yours sincerely,



Johanna Castellaro

Deputy Director - International Future Students

CQUniversity Australia | Level 4, 160 Ann Street Brisbane, Queensland 4000 AUSTRALIA

CRICOS Provider Code: 00219C

STUDENT DECLARATION AND AGREEMENT

As part of the online acceptance process, you will be asked to declare that you understand and accept the following terms:

I understand and agree that the course/s offered to me is/are the course/s I applied for admission to. I acknowledge that I have received information in my offer that outlines the course/s I am to be enrolled in, the location at which the course/s is/are to be delivered, the modes of study for the course/s, and details of any compulsory online and/or work based training/placements.

I understand and agree to successfully meet all terms and conditions and complete any prerequisites necessary to commence the course/s (including English language requirements) as stipulated in my letter of offer.

I understand and agree that I have been provided full details of tuition (and non-tuition) fees payable and applicable to my studies.

I understand that tuition fees cannot be accepted by CQUniversity, and that Confirmation of Enrolment's (COEs) will not be issued, without my electronic or signed acceptance of this agreement.

I understand and agree that my tuition fees for my principal/formal degree (and, where applicable, English language) course/s will increase annually throughout the duration of my course/s in accordance with the fee schedule applicable each year for that course. In the event that my course/s is/are cancelled for any reason, by myself or CQUniversity, and if I am re-admitted to the University, I understand and agree that I will receive a new offer of admission with updated tuition fees.

I understand that I am permitted to voluntarily pay more than 50% of my course tuition fees upfront before my course commences and that these payments will remain as prepayments against future terms and will not be refunded unless I meet the conditions laid out in the refund policy.

I agree to maintain payment of Tuition fees by the census date of each term in which I am enrolled to study. Failure to do so may result in CQUniversity notifying me of its intent to cancel my studies and report me to the Department of Home Affairs (DHA).

I understand that I am responsible for keeping a copy of this student declaration and written agreement, as well as all receipts for payments made of tuition and non-tuition fees.

I understand and agree to adhere to the following CQUniversity and Student Visa conditions:

- Maintain a full time enrolment load at all times to ensure that I am able to complete my studies within the specified duration of my Confirmation of Enrolment (COE) and remain enrolled with CQUniversity for at least the first 6 months in my principal/formal degree course (in accordance with the restriction on transfer between registered providers);
- Achieve satisfactory academic performance and course/unit progress for all studies and maintain at least an 80% attendance record during my studies. I understand that failure to do so may result in CQUniversity notifying me of its intent to report me to the Department of Home Affairs (DHA) of the university's intent to cancel my studies;
- I understand that I have to continue to maintain my Overseas Student Health Cover (OSHC) for the duration of my student visa;
- I agree to notify CQUniversity in writing, within 7 days of my arrival in Australia of my Australian residential address, mobile phone number and email address, and/or any change to my Australian residential address, mobile phone number and email address for the duration of my studies in Australia;
- I agree to provide CQUniversity with details of the person/s to contact in the event of an emergency;
- If I am under 18, I understand that I must maintain my approved accommodation, support and general welfare arrangements until I attain the age of 18 years. Further, I understand and agree to ensure that my parent or legal guardian is a signatory to my acceptance of offer and any other CQUniversity required documentation until I attain the age of 18 years. I understand and agree that a homestay parent, relative or person nominated on the Student Guardian Visa are unable to sign on my behalf unless they are classified as my legal guardian;
- I declare that I am a Genuine Temporary Entrant and a Genuine Student as defined by the Department of Home Affairs (DHA) and confirm that studying the course/s for which I am accepting my offer is my primary purpose for coming to Australia and I fully understand my obligations as an Australian Student visa holder.

I understand and agree that I have accessed or been provided by CQUniversity/my agent, sufficient information regarding the course outline and structure, course content and fees applicable for this course. I have also fully researched courses offered by other education providers before making a decision to accept my CQUniversity offer.

I acknowledge that details relating to my application, enrolment and academic record may be shared with my education agent and related education provider/s for packaged courses (if applicable).

If I have applied through a registered CQUniversity Agent, I give permission to CQUniversity to verify my information through that agent and to collect missing information related to my application form e.g. Address, phone, email, passport, transcripts, English Language test results, etc.

I understand that if I am unable to commence my studies due to compassionate and compelling circumstances, that I may be able to defer my commencement by submitting my request to Defer via CQUniversity's online application system or alternatively by contacting the International Admissions Team. Full details are available in the 'Deferment and Pre-ponement of Admission Commencement' policy and procedure on the CQUniversity website at:

<https://www.cqu.edu.au/policy/all-policies>

If sponsored by a Government body or private institution, I give CQUniversity Australia permission to provide my sponsor with information about my application, enrolment, fees, academic progress and contact details.

I give CQUniversity permission to check my visa status using the DHA Visa Electronic Verification Online (VEVO) system and to obtain details on my current visa status as required.

I authorise the University to disclose information relevant to my application and enrolment to the University's Overseas Student Health Cover (OSHC) preferred provider, Allianz Global Assistance and other third parties (as required) for the purposes for arranging my OSHC, progressing my application and enrolment, and administering my course.

I accept and acknowledge any recognition of prior learning indicated in my offer of admission. I further acknowledge that any credit is conditional upon the presentation of the original or certified copies of academic transcripts, any testamurs and other documents at enrolment.

I understand that the withholding of information or provision of incorrect or fraudulent or deliberately misleading documentation relating to my application and acceptance may result in the cancellation of any offer or enrolment by CQUniversity Australia, and the University may inform others, including Government agencies, of this information. This may result in forfeiting all or a portion of any fees paid (see also refund summary).

I understand that information is collected on this form and during my enrolment in accordance with the Privacy Act 1988, and in order to meet CQUniversity's obligations under the ESOS Act and the National Code 2018 and the Vocational Education, Training and Employment (VETE) Act 2000; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code 2018. Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Commonwealth and State Government Agencies and designated authorities and, if relevant, the Director of the Tuition Protection Service. In other instances information collected on this form or during my enrolment can be disclosed without my consent where authorised or required by law.

I understand that in the unlikely event CQUniversity is unable to deliver the course offered to me, that I will be offered an alternative course or a refund of unspent fees. Further information is available at:

<https://tps.gov.au/StaticContent/Get/StudentInformation>

I understand that I will be pre-enrolled into my first term of study with the University, which usually would consist of 4 units of study. I also acknowledge that I understand that to finalise my enrolment and officially commence my studies, I will present myself at the relevant campus upon arrival in Australia and prior to commencement of my initial term/study period as per my letter of offer. At this time the Student Experience team at my campus will formally check me into my course/s.

I am aware that it is my responsibility to ensure that I am enrolled in the correct course and unit/s at all times to satisfy course progression rules and to ensure I am able to complete my course within the duration of my COE, and undertake to meet the policies and rules of CQUniversity as listed in the CQUniversity Handbook at:

<https://handbook.cqu.edu.au/>

I am aware of the likely costs of my stay in Australia, which includes tuition fees and associated study costs, living costs and dependant expenses (if applicable), and I understand that neither CQUniversity nor the Australian Government is obliged to help me if I require financial assistance. I understand that if I have children between the ages of 6 to 15 who will accompany me in Australia, I will be required to pay compulsory school fees. I declare that I have access to sufficient funds to cover the full costs of my study in Australia for the duration of my studies.

I understand that accreditation to professional bodies is not guaranteed upon completion of a course and that I have researched and read specific details regarding this in the CQUniversity handbook and also through the accrediting body.

I undertake to ensure that I arrive on campus approximately one week prior to the commencement of my studies to undertake the Orientation Program which will help me to settle in to Australia and understand my obligations as a student.

If I am undertaking English Language Studies (ELICOS), I undertake to study a minimum of 22 hours per week including 2 hours of independent study. I understand and acknowledge that I will be assigned a class between the hours of 8.30 am and 6.30 pm.

Where possible, I agree to use the University's internal grievance and dispute resolution procedures to resolve any dispute or grievance which I may have. This agreement and the availability of the complaints and appeals processes does not remove the right of the student to take action under Australia's consumer protection laws. Further information regarding the University's grievance and dispute resolution procedures can be found at

<https://www.cqu.edu.au/policy/all-policies>

I understand that If I do not commence my studies with CQUniversity Australia for any reason, or breach a condition of this agreement or my student visa, or the University is unable to offer my course of study, that refunds are only payable under limited circumstances upon receipt of a fully documented and complete Refund Request form and in accordance with the legislated timeframes and the refund policy in effect at the time of lodging a request for refund. A copy of the current policy is attached to my offer for reference.

I understand and agree that should I need to apply for a refund, that the refund can only be paid to me (the student), or the person specified by me in this agreement. If I am the recipient of government sponsorship or an education loan, I acknowledge that refunds may only be paid to my sponsor or loan institution (unless the sponsor or loan institution

acknowledges otherwise).

I have read the refund policy and I understand that full refunds (i.e. 100% of the tuition fees paid) are only applicable if CQUniversity withdraws my offer or is unable to provide the course or where I am able to demonstrate compassionate/compelling circumstances that prevent me from commencing my studies. Partial refunds i.e. an administrative charge of 5% or \$500 will apply if my student visa application is refused or I cannot satisfy admission/English language requirements, or I transfer provider after having completed 6 months of my principal course. No refund will be payable to me if I breach this agreement in any way. I understand that in the event that I cancel my studies with CQUniversity prior to census date, that I may be eligible for a partial refund of unspent fees only. If I cancel my studies at any time after census date, I understand and agree that I am still liable for any outstanding fees that remain unpaid.

I understand and agree that if I transfer provider or cancel my course prior to the completion of my course/s as per my letter of offer and confirmation of enrolment/s then I will be required to repay in full all waived administrative fees (if applicable) and/or all CQUniversity scholarship amounts (if student is a recipient of a CQUniversity Scholarship) from each term enrolled and studied as per the International Student Scholarship and International Student Scholarship - Regional Terms and Conditions and the CQUniversity Refund Policy.

Further information regarding the CQUniversity refund policy can be found at:

<https://www.cqu.edu.au/policy/all-policies>

I understand and agree that by signing, or otherwise clicking acceptance of this agreement, I am entering into a legally binding agreement between myself (the student) and CQUniversity for the duration of my studies.

REFUND SUMMARY

Applications for refund should be made on the Refund Request Form available on the CQUniversity website at: <https://www.cqu.edu.au/policy/all-policies>. Please also refer to this website for CQUniversity's Refund Policy which will apply at the time of the request for a refund. The form should be forwarded to the International Compliance team as soon as possible after the reason for a refund arises. Forms and supporting documentation should be emailed to international-refunds@cqu.edu.au. Refunds will be paid within 4 weeks of receipt of a completed refund application form. Written notification is required for all Deferrals, Withdrawals and Cancellations.

Higher Education Programs Refund Table

REQUEST REASON	APPLICABLE REFUND
Withdrawal from Course	
Visa Refusal - evidence of visa refusal is required. Note: This does not apply to visa renewals rejected due to breaches in visa conditions	100% of course fee less an administration fee of 5% of the course fee or AUD\$500.00 whichever is less
Withdrawal more than 4 weeks prior to commencement	100% of course fee
4 weeks or less prior to commencement	100% of course fee less an administration fee of 5% of the course fee or AUD\$500.00, whichever is less
Leave of Absence	
Leave up to and including census date	Fees transferred to the subsequent study period
Deferral of commencement of course	
Deferral to subsequent term	No penalty - Monies held until commencement
Cancellation by CQUniversity	
Cancellation due to breach of visa conditions	No refund
Cancellation due to failing to meet program progression rules or misconduct	Refund of amount in credit at date of exclusion

English (ELICOS) Courses Refund Table

REQUEST REASON	APPLICABLE REFUND
Withdrawal from Course	
Visa Refusal - evidence of visa refusal is required. Note: This does not apply to visa renewals rejected due to breaches in visa conditions	100% of course fee less an administration fee of 5% of the course fee or AUD\$500.00 whichever is less
Withdrawal more than 4 weeks prior to commencement of course	Full refund
Withdrawal less than 4 weeks prior to commencement of course	100% of course fee less an administration charge of 5% of the course fee or AUD\$500 whichever is less
Deferral of commencement of course	
Deferral to subsequent term	No penalty - Monies held until commencement
Cancellation by CQUniversity	
Cancellation due to breach of visa conditions	No refund

In addition to the above, students who arrive onshore and cancel their enrolment or transfer provider (more or less than 4 weeks prior to the commencement of their course, or after course commencement) will be subject to administration fees as per the relevant clauses in the refund policy. Additionally, any student who has been awarded a CQUniversity Scholarship or has waived administration fees, will have to refund the University in full the amount of the scholarship awarded, and/or the amount of waived administration fees where required.